

ÉCOLE BEAU MEADOW SCHOOL
Parent Fundraising Association

Annual General Meeting Minutes
September 08, 2026

Attendees: Shelly McCubbing, Heather Derksen, Niki Chwyl, Justine Gingras, Marissa Cumming, Kelsey Knibbs, Kristy Irving, Candice Clarke, Jenn Luyten, Kayla Rosenau, Chelsey Vokey, Charlotte Bliss

1. **Call to order: 6:12pm**
2. **Review of the Agenda**
3. **Approval of the 2025 AGM Minutes – Kelsey Knibbs**
4. **AGM Business**
 - 4.1 Dissolution of current Executive: Jodi Netelenbos, Niki Chwyl, Chelsey Vokey, Jessica Smith
Motion: Charlotte Bliss
Seconded: Justine Gingras
 - 4.2 Election of New Executive Members: Chair/Co Chair, Vice-Chair, Treasurer, Secretary, Auditors x2 and Directors x3

Chair/Co-Chairs (*prepare meeting agendas, chair meetings, sign cheques, file annual paperwork (with Treasurer), keep records.*)

Elected Chair/CoChairs: Kayla Rosenau/Jessica Smith

Nominated by: Kayla Rosenau/Jessica Smith

Seconded: Charlotte Bliss

Accepted: Kayla Rosenau/Jessica Smith

Secretary (*take meeting minutes, prepare annual paperwork, insurance, etc*)

Elected Secretary: Chelsey Vokey

Nominated by: Chelsey Vokey

Seconded: Charlotte Bliss

Accepted: Chelsey Vokey

Treasurer (*prepare annual financial statements, sign cheques*)

Elected Treasurer: Justine Gingras

Nominated by: Justine Gingras

Seconded: Charlotte Bliss

Accepted: Justine Gingras

Motion made by Chelsey Vokey to update signers for ATB EBMS bank account:

Remove Niki Chwyl and Jodi Netelenbos

Add Kayla Rosenau, Justine Gingras

Seconded: Charlotte Bliss

Directors (*make sure that meetings are held at least every three months*)

Elected Directors:

1. *Charlotte Bliss*

2. Kelsey Knibbs
3. Kristy Irving

Auditors(check over annual financial statements and match to bank records (about 10 minutes)

Elected Auditors:

1. Kelsey Knibbs
2. Jenn Luyten

5. Financials

School Council Fund: \$9,327.94

AGLC: \$27,879.09

PFA: \$66,896.92

6. Fundraising:

6.1 BC apples: Davids Apples **Cut off Sept 30, Pick up Oct 14 – 41 boxes sold**

6.2 Comedy Night **October 24 – 61 tickets sold, 76 making profit, sell 200 to make \$10,000**

6.3 Growing Smiles Christmas November/December

7. Hot Lunch Update

7.1 Contact: Kayla Rosenau ebmshotlunch@gmail.com

7.2 Lunches will be every Wednesday, snacks on weeks where no school on Wednesday

7.3 Healthy Hunger site open for orders

7.4 Major fundraiser for the school

8. New Business

9. Next Meeting Wednesday Oct. 7

10. Adjournment 6:28 pm