

## PARENT PORTAL ACCOUNT SETUP

Please refer to the screen shots below if you have any questions on the setup of your parent portal account in PowerSchool.

Parent Logon - PowerSchool Parent Access - Windows Internet Explorer

https://powerschool.blackgold.ca/public/

File Edit View Favorites Tools Help

Parent Logon - PowerSchool Parent Access

# PowerSchool

### Login

User Name

Password

[Having trouble logging in?](#)

Submit

### Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

Create Account

Initially you will need to create your account in PowerSchool. Click on the option '**Create Account**' and the screen below will appear.

### \*\* Important Note\*\*

Please be aware that if you have more than one child or children attending another school in the division, you may add each of them to the one account you are going to create. You will receive the applicable information for each child from the school that they attend.

An example of the required information would be:

First Name Joe  
Last Name Black  
Email [joe.black@internet.ca](mailto:joe.black@internet.ca)  
Desired User Name Joe.black  
Password Joey726  
Re-enter Password Joey726

This information will require the system generated Access ID and Access Password for each of your children on the attached letter(s).

When you are finished click on 'enter' button.

### Create Parent/Guardian Account

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired User Name	<input type="text"/>
Password	<input type="text"/>
Re-enter Password	<input type="text"/>

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to

Student Name	Access ID	Access Password	
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="text"/>

You have successfully created a PowerSchool account that will allow you to view your students' marks and attendance in real time.

The next time you log in you will use the user name and password you created on the top login portion.

### Login

User Name	<input type="text"/>
Password	<input type="text"/>

[Having trouble logging in?](#)

User Name:  
**Joe.black**  
Password:  
**Joey726**